

# MELISSA SCHOOLS WALL OF HONOR

The Melissa Schools Wall of Honor recognizes former students, former staff members, and community members who have positively and significantly impacted our schools and/or society in general. Through the Wall of Honor, we distinguish altruistic, high achieving individuals with a significant history.

Each honoree exemplifies the district's vision and its core values of Integrity, Loyalty, Honesty, Humility, and Hope.

## **Selection Committee**

Our Selection Committee will be rotated annually and will be comprised of:

1. The Superintendent or Deputy Superintendent of Melissa Schools.
2. Two members of the Melissa Schools Board of Trustees as appointed by the president of the school board.
3. Community members in Melissa selected by the Superintendent of Schools or their designee.
4. An Executive Director of Melissa Schools.

NOTE: Members of the selection committee will not be eligible for membership into the Wall of Honor during their tenure on the selection committee.

## **Nomination Qualifications**

The Nominee Qualifications must be met in order for a Wall of Honor nominee to be considered by the Selection Committee.

### **Student Qualifications:**

- Nominee:
  - must be a graduate of Melissa Schools and have attended Melissa Schools for at least two (2) consecutive years.
  - must have exceptional achievement in their chosen field of endeavor at the local, state, or national level. These achievements may take the form of, but are not limited to, major awards; state, national, or international honors; appointment to high office; athletic and artistic achievements; business leadership; significant contributions to research and development; or extraordinary educational achievement.
  - must be of high character whose accomplishments have been recognized as significant, since their graduation, to Melissa Schools, the City of Melissa, or anywhere in society.
- Nominee, or family member, is encouraged to attend the recognition festivities.
- An individual may not nominate themselves.

### **Staff Qualifications:**

- Nominee:
  - must have shown a vested interest in Melissa Schools during their tenure.
  - may not be currently employed with the district.

- must be of high character whose efforts have contributed significantly to Melissa Schools.
- Nominee, or family member, is encouraged to attend recognition festivities.
- An individual may not nominate themselves.

**Community Member Qualifications:**

- Nominee:
  - may or may not have been a graduate of Melissa Schools.
  - must be of high character and be an ambassador of Melissa Schools.
  - must have made a significant contribution which helped make Melissa Schools a better place for children.
  - must have an outstanding contribution to Melissa Schools through partnership, leadership, monetary contribution, and/or volunteer service.
- Nominee, or family member, is encouraged to attend recognition festivities.
- An individual may not nominate themselves.

**Honoree Selection**

The Selection Committee will review all nominations and make its selection by a majority vote. Each candidate must be nominated annually in order to be considered, i.e. if a candidate does not get selected, they must go through the full nomination process the following years.

**Recognition Festivities**

Each inductee is featured on the Wall of Honor at the Melissa Schools Home Office in addition to being recognized at a Melissa Cardinal football game at Cardinal Stadium. Honorees will also have the opportunity to go on a campus tour at Melissa Schools.

**Timeline**

The 2018-19 Wall of Honor schedule is as follows:

- **April 2:** Wall of Honor is Publicized
- **April 9:** Nominations Open
- **June 1:** Nominations Due
- **June:** Committee Meets; Nominations Reviewed; Inductee(s) Selected
- **July-August:** Inductee(s) Notified
- **Oct. 12:** Inductee(s) and Family Recognized at Cardinal Stadium

**Submit A Nomination**

Once you have reviewed the nominee qualifications, selection process, and timeline of events, please visit [www.melissaisd.org/wallofhonor](http://www.melissaisd.org/wallofhonor) to submit a nomination for the Melissa Schools Wall of Honor.

Alternatively, you may use the nomination form on the next page. Please either email the completed form to [wallofhonor@melissaisd.org](mailto:wallofhonor@melissaisd.org) or mail it to the Melissa Schools Home Office to the attention of Community Relations at 1904 Cooper Street, Melissa, TX 75454.

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## **Nomination Form** \* Required

Please make sure you have reviewed the Nomination Qualifications. If you need more space, please utilize the back of the page. **(Nomination Window: April 9 – June 1, 2018)**

### Nominator Information:

Your Full Name: \*

Phone: \*

Mailing Address: \*

Email: \*

### Nominee Information:

Honoree Category: \*    Student    Staff Member    Community Member

Full Name of Nominee: \*

Phone: \*

Mailing Address: \*

Email:

### Reasons for Nomination:

A maximum of 1500 words / minimum 500 words is recommended per nominee. Please describe in detail how this nominee has positively and significantly impacted Melissa Schools and/or society in general.

**Share something unusual or unexpected about the nominee that most people might not know, and that would add to the dimension of their personality, show their humanity, or illustrate the depth and breadth of their interests. \***

**Share examples of how this person has helped to build connections/relationships between Melissa Schools and outside entities (i.e. businesses, charitable organizations, other educational institutions, international organizations). \***

**Additional Comments:**